



THRASS (AUSTRALIA) PTY LTD  
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## Course Registration and Information Sheet

### THRASS Accredited Two-Day Certificate Course

#### Hong Kong: 26/27 September (Fri/Sat), Aberdeen

**This is a two-day course. Participants not attending the entire two days or leaving early will not be eligible for the THRASS Accredited Certificate.**

#### **Important Registration Information.**

Email or Fax us your registration form and make payment either by completing the credit card details on the form or by using EFT. Contact us if you need our EFT details. Registration will not be complete until we have received both the completed fully form as well as payment.

**School/Organisation Paying for Participants:** On receipt of your registration form and payment a receipted invoice and confirmation letter will be emailed or faxed in return. We accept visa, mastercard or EFT. Important: Your registration is only secured once we have received **both** the completed registration form **and** payment. Your registration will not be processed until both the registration form **and** payment have been received.

**Private Paying Participants:** Credit Card Payments – Your card details should be supplied on the registration form below. EFT payments – Please email us for our bank details. Important: Your position is only secured once we have received **both** your payment **and** the completed registration form. A receipted invoice and confirmation letter will be faxed or emailed upon receipt of **both** the registration form and payment.

#### **All Participants**

1. A confirmation letter will be faxed or emailed to the participant/s as soon as we receive both the registration form **and** payment. If you do not receive confirmation details within 7 days of sending your form and payment, please contact +61 8 9244 2119 or email [enquiries@thrass.com.au](mailto:enquiries@thrass.com.au)
2. Applications are processed as above until the course is fully subscribed. Any intending participant whose payment and/or form arrive after the course is fully subscribed will be contacted and their payment returned.
3. **Cancellations** will not be accepted less than 7 working days prior to the course date and **must be in writing**. A cancellation fee of AUD\$50.00 will be imposed for all cancellations less than 7 working days notification.

**Venue:** Details of the venue location will be forwarded to you in your confirmation fax or email.

**Times:** Start 9:30am – Finish 3.00pm each day (check our confirmation letter for times)



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## Course Registration Form

### THRASS Accredited Two-Day Certificate Course

**Hong Kong: 26/27 September (Fri/Sat) IHKCIS080926**

**Cost: AUD\$660 per participant**

Places on the course will not be secure unless we receive both your completed registration form and payment. Payment may be made via credit card or EFT. If you wish to pay using EFT contact us and we will issue you with an invoice and the EFT details.

Clearly print the participant's name as they would want it written on their certificate.

Name: \_\_\_\_\_  Pre-Prim.  Prim.  Sec.  Other

Name: \_\_\_\_\_  Pre-Prim.  Prim.  Sec.  Other

Name: \_\_\_\_\_  Pre-Prim.  Prim.  Sec.  Other

**Please complete the following** (ignore school name if you are a private participant)

School/Organisation Name \_\_\_\_\_

Address: \_\_\_\_\_

Country: \_\_\_\_\_ Post Code: \_\_\_\_\_

Tel. ( ) \_\_\_\_\_ Fax. ( ) \_\_\_\_\_ Contact Person: \_\_\_\_\_

Email. \_\_\_\_\_

**Please circle the method by which you first became aware of this course** (optional)

Word of Mouth    Website    Advertising Emailed to School    Advertising Faxed to School    Other

**Please send confirmation by:**  Fax     E-Mail (if not indicated confirmation will be sent by fax)

**Cancellations:** Must be in writing and if received less than 7 days before the course will incur a cancellation fee of AUD\$50.00 per participant.

**Payment to be made by school/organisation.** Complete the section below or contact us for our bank details if you wish to use EFT.

**Payment to be made by private participant.** Complete the card section below or contact us for our bank details if you wish to use EFT.

Card Number: \_\_\_\_\_  Mastercard

Expiry Date: \_\_\_\_ / \_\_\_\_  Visa

Cardholder Name: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_